

ASSISTANT CURATOR

Peacock visual arts, the leading visual arts organisation in Aberdeen and the North East of Scotland, provides a wide range of creative facilities – in digital imaging, photography, print making and video – and organizes numerous artistic events, ranging from collaborative residencies to exhibitions, each year. In the midst of an exciting and major physical redevelopment, it is seeking an Assistant Curator to help drive forward its ambitious programme.

Reporting to the Curator, Monika Vykoukal, the Assistant Curator will support the development and implementation of Peacock visual arts' artistic programme.

He or she will embrace our mission to be renowned nationally and internationally as a centre of excellence and innovation in creativity where artists and others come together to explore and share ideas and to present the outcomes in innovative ways.

Committed to a socially engaged curatorial policy and aware of the critical debate that surrounds such a policy, he or she will have a keen interest in contemporary art and some experience in the practical support of arts projects.

Aim to help ensure that Peacock visual arts achieves its mission “to be renowned locally, nationally and internationally as a centre of excellence and innovation in creativity where artists and others come together to explore and share ideas and to present the outcomes in new ways.”

Objectives

- help artists create new work that engages with audiences through collaborative projects, exhibitions, events, and other forms; and provide professional development and interpretation for them
- involve people of all ages and abilities in creative activity as a means of empowerment and to increase their understanding and enjoyment of contemporary art through collaborative projects with artists and the provision of learning opportunities
- provide a catalyst and forum for debates which challenge and inform through the development of critical events, publications and resources

Reports to the Curator

Key Duties

- Support the curator in researching, planning, and implementing an innovative programme of projects, which exemplifies and extends the curatorial strategy (attached)
- With guidance from the curator, undertake all aspects of project administration, including transport, insurance, contracts, equipment hire and purchase etc.
- With guidance from the curator document and archive projects, undertake evaluation and maintain records and statistics
- Research funding sources and help fundraise for projects, gather required evaluation data and report to funders
- Help the curator to develop activities in relation to project interpretation and education and maintain good relationships with our diverse audiences
- Help the curator to manage the relevant parts of the Peacock programme budget
- Manage relevant staff including tutors, volunteers and work placements and ensure artists involved in Peacock projects are well supported
- Keep up to date with current issues and developments in contemporary art, art education and socially engaged practice nationally and internationally
- Ensure effective communication with all departments and staff by attending weekly team meetings and monthly curatorial team meetings
- Perform any other related duties as may from time to time arise

Qualifications and experience

- Education to degree level or equivalent in a relevant subject
- Excellent planning and administrative skills
- Computer literate

Desirable experience and skills

- Experience of working in a professional contemporary visual arts environment
- Driving licence
- Practical skills in setting up gallery installations (wood work, digital media, etc.)

Person specification

- Keen interest in contemporary arts
- Be efficient, reliable, well organised
- Ability to communicate effectively with a diverse range of people
- Ability to work independently

Terms and Conditions

salary	£15,685 p.a.
hours	office hours are 9.30 - 5.30 Monday to Friday with one hour for lunch; occasional attendance at events outwith those hours is necessary;
holidays	35 days (includes public holidays)
contract	There will be an initial probationary period of three months which may be terminated at four weeks notice by either party at any time during the period. Thereafter notice of eight weeks must be given.